

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 7-2-24

Contract/Agreement Vendor: Communication Station - Kaleea Vincent
Name of Vendor & Contact Person

Vendor Email Address

Outside Speech evaluation

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Specific Student

Reason/Audience to benefit

7/15/2024

BOE Date

\$ 300.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Jeanette Brown

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: Jeanette Brown

Does this Contract/Agreement utilize technology? YES NO

If yes, Technology Admin: _____

Cabinet Team Member: Karl Deyers

Funding Source: 11/152 11-152-2152-336-239-0000-000-175
Fund/Project OCAS Coding

Consent

Approve the agreement for Communication Station - Kaleea Vincent to provide an outside speech and language assessment requested by a parent for a specific district student. The provider agrees to provide the assessment and invoice the district for the cost after services are complete. The assessment is not to exceed \$300 and will be paid with local sped funds. - D. Thornton

Action

Please redact all specific student and parent information prior to submitting to the committee and board for signatures.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

Agreement/Contract

Between

Communication Station- Kaleea Vincent

And

Broken Arrow Public Schools Special Services

701 S. Main St., Broken Arrow, OK 74012

Payment Agreement for Services Rendered:

Compensation: Not to exceed \$300

Services: Independent Educational Evaluation

Date of Services: To be completed between July 16th and December 31st, 2024

Terms and Conditions: Broken Arrow Public Schools Special Services (District) agrees to pay Kaleea Vincent (Speech Pathologist) for an Independent Educational Evaluation (IEE), administered to Ethan Brown date of birth 4/30/2015 as requested by Elizabeth Brown as legally allowed in the Oklahoma State Department Special Education Handbook, Chapter 11, Section 8, Subsection B.

The District will pay the cost up to a total cost of \$300 to conduct an independent evaluation. As legally outlined in the process to request an IEE, testing areas evaluated by the District are, and must be limited to, the following areas in the IEE:

Articulation Assessment

In the event that the Parent believes that an IEE will exceed the criteria or the maximum fee set forth above, the District will allow the Parent an opportunity to demonstrate unique circumstances that justify the same. Any testing or evaluations that are not reasonably able to be completed before December 31, 2024, must be submitted in writing to the District prior to 30 days prior to December 31, 2024.

Any evaluations administered that are not covered in one of these areas are not the financial responsibility of the District.

Termination: This agreement shall be in effect from the date of signatures by the Doctor, or Doctor representative and District BOE President. The agreement may be terminated by either party giving at least **15 days** advance notice.

Compensation: Payment will be made to Doctor upon receipt of invoice after services have been rendered.

Provider, or representative / DATE

BOE President / DATE